

**CORPORATE GOVERNANCE AND AUDIT COMMITTEE  
WORK PROGRAMME**

ITEM	DESCRIPTION	RESPONSIBLE OFFICER
<b>9<sup>th</sup> November 2012</b>		
<b>* Member Development to take place before the meeting</b>		
<b>MEMBER DEVELOPMENT</b>	<p>Before the meeting at 1pm the following will be presented to members:</p> <ul style="list-style-type: none"> <li>• Interpretation of the HRA within the Accounts; and</li> <li>• The role of the Corporate Governance and audit Committee in reviewing Treasury Management at the Council</li> </ul>	
KPMG – Annual Audit Letter	To receive a report providing a summary of the results of the audit for 2011/12	Chief Officer (Financial Management) Doug Meeson
Local Public Audit	To receive a report updating the Committee on the latest developments from the department for Communities and Local Government with regards to Local Public Audit	Chief Officer (Audit and Risk) Tim Pouncey
Treasury Management	To receive a report providing the Committee with assurance on the treasury management function	Chief Officer (Financial Development) Maureen Taylor
Six Monthly Internal Audit Report	To receive a report providing the Committee with an update on the work of the Internal audit Service	Chief Officer (Audit and Risk) Tim Pouncey
<b>21<sup>st</sup> January 2013</b>		
Transformation Procurement of	To receive report updating the Committee on the transformation of procurement	Chief Officer Public Private Partnership Unit and Procurement Dave Outram
KPMG – Audit Plan	To receive a report seeking Approval of the Audit Plan	Chief Officer (Financial Management) Doug Meeson

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ITEM	DESCRIPTION	RESPONSIBLE OFFICER
Internal Audit quarterly report	To receive the Internal Audit quarterly report	Chief Officer (Audit and Risk) Tim Pouncey
<b>27<sup>th</sup> March 2013</b>		
Leeds City Region – Local Enterprise Partnership Governance	To receive a report updating the Committee on the Governance arrangements surrounding the Leeds City Region	Chief Officer (Localities and Partnerships)
Annual Financial Management Report	To receive the annual report reviewing the Financial Planning and Management Arrangements at the Council	Chief Officer (Financial Management) Doug Meeson
KPMG Certification of Grants and Returns	To receive a report certifying grants and returns	Chief Officer (Financial Management) Doug Meeson
Capital Programme Approvals	To receive a report updating the Committee with regards to the implementation of the new capital programme approvals framework (report added to the work programme on 23 <sup>rd</sup> January 2012)	Chief Officer (Financial Development) Maureen Taylor
<b>22<sup>nd</sup> April 2013</b>		
Annual Report of the Committee	To receive the draft Annual Report	Chief Officer (Audit and Risk) Tim Pouncey
Internal Audit quarterly report	To receive the Internal Audit quarterly report	Chief Officer (Audit and Risk) Tim Pouncey
<b>Un-scheduled items for 2012/13</b>		
Assurances of the process by Which Planning Decisions Are Taken	To receive the Annual report providing Assurance of the process by Which Planning Decisions Are Taken	Phil Crabtree (Chief Planning Officer)